



New Product Development Senior Project Manager

Product Engineering / Engineering and Product Development

Moncton, New Brunswick

Do you want to work for a dynamic and rapidly growing company that is an industry leader in our field? Greystone Energy Systems Inc. is dedicated to developing high quality and innovative solutions for its customers with unsurpassed customer service.

The Opportunity

We are growing and looking for a motivated **Project Manager** to join the Product Engineering team working in Moncton, New Brunswick.

Objective & Summary

The objectives of the Project Management role will be to successfully Project Manage New Product Development schedules in a cross functional team/departmental environment. This includes project initiation/kickoff, planning, execution, and closure as well as supporting the project team's in achieving all the agreed upon goals within the set scope, time, quality and budget.

Principle Duties & Responsibilities

- Build and develop the project team to ensure maximum performance, by providing purpose, direction, and motivation
- Lead expanding Project Management best practices including process digitalization
- Lead projects from requirements definition through to concepting, prototyping, and launch into manufacturing.
- Work with functional leads to identify schedules, scopes, budget estimations, implementation plans, and project risks
- Coordination of internal and external resources to ensure projects adhere to scope, schedule, and budget
- Analyze project status and, when necessary, revise the scope, schedule, or budget to ensure that project requirements can be met
- Establish and maintain relationships with relevant stakeholders, providing day-to-day contact on project status and changes
- Lead cross functional New Product Introduction teams in the creation of New Product Development schedules from Concept to Delivery
- Develops and maintain regular project management updates including reporting on (1) Cost, (2) Quality and (3) Schedule as well as timeline to Sr. Management and key stakeholders

Education, Training & Experience

- Project management certification (PMP) or demonstrable PM experience within an electro-mechanical New Product Development environment from concepting, to prototyping to manufacturing and delivery
- 5+ years Project Management experience, within a electro-mechanical New Product Development environment considered an asset including Mechanical Design, Software Development and Electronic Design
- Experienced in delivering projects under the Agile Framework would be considered an asset
- Experience in leading complex projects involving multiple stakeholders across Product Design, Supply Chain, Quality and Manufacturing would be considered an asset
- Experience working in a Project Management capacity in mid-size organizations
- A track record of successfully delivering New Product Development Projects on time and on budget within a research and development environment



Skills and Competency Requirements

Project Management

- Knowledge and be able to apply Agile practices and be familiar with the Scrum framework
- Knowledge and be able leverage Project Management tools including MS Project, Sprint tracking tools (Jira), and the Microsoft Office suite to support managing and reporting on projects from concept to delivery
- Knowledge of JIRA and how to structure projects, create tasks and create visibility boards would be considered an asset
- Have strong stakeholder management skills, both internal and external
- Strong communication skills with all the key stakeholders to ensure Project scope is understood and implemented correctly
- Be an advocate of continuous improvement and industry recognized best practices in Project Management including process digitalization
- Continuously monitor and lead team sprints when applicable
- Monitoring of all Project deliverables outlined within the Greystone APQP for New Product Development from project kickoff to project close
- Create and distribute Go-live / milestone announcements for critical project Milestones

General

- Strong problem-solving ability
- Ability to organize, plan and prioritize work
- Ability to observe, receive and otherwise obtain information from all relevant sources
- Responsive, flexible and able to succeed within an open collaborative peer environment
- Critical thinking and problem-solving skills combined with a high degree of personal accountability
- Highly motivated self-starter
- Business acumen and understanding of general business practices
- Strong verbal and written communication skills; able to effectively communicate with individuals at all levels of the organization including technical and non-technical roles

Preference will be given to applicants that can prove a successful track record.

Only those who will be considered for the next step of the application process will be contacted.

Applications should be forwarded to Jessica Blakemore at blakemore.j@greystoneenergy.com