

SENIOR MANAGER – QUALITY ASSURANCE & SUSTAINABILITY

The Opportunity

We are growing and looking to add a motivated and experienced **Senior Manager – Quality Assurance & Sustainability** to our team working in Moncton, NB. This position is responsible for the leadership, development, implementation, monitoring, and continuous improvement of the Corporate Quality Assurance Program, including the maintenance of existing ISO Quality Certification. This role is also responsible for driving the organizations commitment to sustainable development and operations, including ISO 14000 certification, identifying ways to reduce the overall carbon footprint of the organization, and meeting the parent companies' sustainability goals.

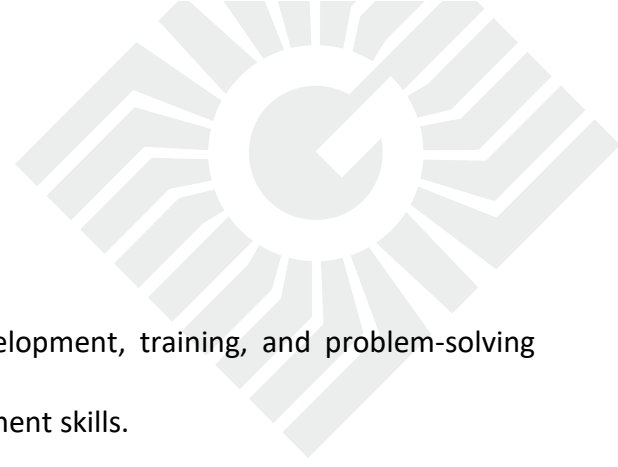
Principle Duties & Responsibilities

- Champion the maintenance and continuous improvement of our corporate ISO Certification; including documentation, training, and audit functions.
- Champion the maintenance and continuous improvement of our corporate sustainability strategies, initiatives, and certification.
- As a key member of the management team assist in promoting safety, sustainability and continuous improvement culture and initiatives.
- Provide leadership and professional management to all Quality Assurance team members, including Quality Coordinators, Inspectors, Testers, and Trainers.
- Responsible for the management and execution of internal Quality Audit process.
- Responsible for Supplier Quality Assurance (SQA) management processes.
- Responsible for Non-Confirming Materials (NCM) & Return Materials Authorization (RMA) processes.
- Responsible for quality system reporting to the President and CEO.

Preferred Skills and Competency Requirements

Education, Training & Experience

- Recognized Quality Assurance Credentials
- Bachelor's Degree in Engineering or other relevant field
- Minimum eight (8) years manufacturing experience preferably in a quality assurance leadership role supporting electrical/mechanical assembly operations.
- Strong and current working knowledge of ISO Quality System requirements.
- Experience and working knowledge ISO14000 Environmental Management requirements.
- Previous and proven experience with the successful implementation, maintenance, and continuous improvement of business operations / manufacturing quality systems (ISO, Lean, etc.).
- Knowledge/experience PCB, HVAC and/or electronics preferred.



Skills and Competency Requirements

- Strong leadership, communication, organizational, process development, training, and problem-solving skills.
- Strong information technology, data analysis, document management skills.
- Strong computer skills (MS Office Suite, SYSPRO, JIRA, etc.).
- Able to read and interpret electrical schematics and PCB design documentation.
- Able to read and interpret mechanical drawings and design documentation.
- Exceptional attention to detail.
- Commitment to continuous improvement and resource development.

Only those who will be considered for the next step of the application process will be contacted.

Applications should be forwarded to Jodi Mattatall.

Please email resume and cover letter to mattatall.j@greystoneenergy.com