

## Senior Financial Analyst

Finance

Moncton, New Brunswick

Do you want to work for a dynamic and rapidly growing company that is an industry leader in our field? Greystone Energy Systems Inc. is dedicated to developing high quality and innovative solutions for its customers with unsurpassed customer service.

### The Opportunity

We are looking for a highly motivated and creative **Senior Financial Analyst** to join the Finance team working in Moncton, New Brunswick.

### Objective & Purpose

- Senior Financial Analyst is responsible for assisting the Controller to perform financial planning and analysis and all the senior managerial accounting activities within Greystone and groups of company.
- Senior Financial Analyst delivers quality analysis to all levels of management for decision making purposes, with a key focus to support Controller in all the senior level tasks. Guides the analysis, investigation and resolution of the monthly results and variances.

### Principle Duties & Responsibilities

- Drive the company's revenue and margin reporting analysis, including monthly forecasting and reporting.
- Work collaboratively with Sales, Operations, Engineering Services to ensure appropriate revenue recognition.
- Preparation and delivery of variance analysis and interpretation against expectations to Senior Management.
- Core member driving monthly rolling revenue and margin forecast and annual operating plan for group of companies (Budget).
- Understand the nature of the business transactions to become the revenue expert of day-to-day operations.
- Liaise with external auditors for annual reviews.
- Provide strategic analysis as required to drive improved decision making.
- Provide ad-hoc analysis, analyze financial history and records and participate in projects as required.
- Leverage financial systems through hands on usage and utilization of strong technical reporting capabilities.
- Actively participate in the consolidation and analysis of annual budgets, monthly forecasts and quarterly actual results. This includes coordination with various stakeholders across the organization and the preparation of management reports and presentations.
- Review monthly reporting and legal entity data to assess asset performance.
- Assist with the integration of newly acquired or developed assets into the reporting framework.

- Develop and manage analytical tools and processes to improve the quality and transparency of financial results and forecasts and to facilitate ad hoc reporting.
- Participate in process improvement initiatives, ensuring process changes are appropriately implemented, documented and communicated.
- Regularly engage with counterparts in the regions to be updated on business activities and new initiatives impacting the results.
- Thoroughly understand and monitor corporate departmental results and support team leads in managing their budgets.
- Provide support to the Senior Manager and other members of the Greystone team in various related activities and projects.
- Makes recommendations and analyzes P&L reporting and variance analysis.
- Identify financial risks and opportunities within the quarter and contribute to the quarterly forecast process.
- Confident and established in the fundamentals of technical accounting including balance sheet reconciliation creation/reviews.
- Lead ad-hoc projects and develop financial reporting.
- Liaise with regional department managers and effectively communicate financial analysis.
- Design and production of key management reports with appropriate narrative and explanations.
- Business Partnering advisory support to specific business functions.
- Assist other Finance personnel; serves as the subject matter expert on updating standards and regulations into ongoing process steps.
- Oversees accounting and/or financial analysis activities for a complex site, typically involving local statutory and tax filings. Has responsibility for legal compliance with all external reporting requirements.
- Ensures accounting records are prepared and kept in accordance with Cabot's global standards and generally-accepted accounting principles (GAAP).
- Manages consolidation of global financial account statements for preparation of necessary government filings.
- Oversees monthly, quarterly and annual closing processes ensuring accuracy, timeliness, compliance and identification of financial/business issues.
- Oversees development and communication of forecasts, analyses, budgets and other financial information to senior management. Leads analyses to facilitate decisions regarding capital appropriations, expansion, pricing, product line changes, product/profit performance and others.
  - Support Controller in all areas of finance management including cost accounting, financial close, business analyses, capital project evaluation, budgeting and forecasting.
  - Other tasks as requested or required.

### **Management**

- This position reports to the Controller.

### **Education, Training & Experience**

- Post secondary education in Economic, Accounting or Business degree or related fields.
- 4+ years Accounting and Financial Analysis experience.
- Experience in database/ analytical preferred.
- Background of in-depth financial analysis and management reporting.
- Recognized professional designation (CPA, CFA) preferred.

## **Skills and Competency Requirements**

- Strong process-oriented skills
- Strong problem solving, financial analysis and decision-making skills
- Must have excellent ability to work with MS software particularly with Excel
- Knowledge of Database query software (SQL, Access) is an asset
- Flexibility to manage various projects with competing deadlines and the ability to prioritize projects to meet deadlines
- Solid analytical skills, strategic thinking and decision-making ability
- Excellent quality in terms of teamwork
- Interested in working in a fast-paced, multi-company and multi-currency environment
- Direct experience in month-end financial package preparation, budgeting and year-end functions
- Strong skills in reconciliation and a strong understanding of accounting concepts
- Excellent verbal and written communication and a strong ability to effectively convey information to various levels of the organization in a clear and concise manner
- High energy and having a friendly attitude
- Strong attention to detail; working in a conscientious, consistent and thorough manner
- Excellent interpersonal skills and relationship building skills required
- Ability to locate and collect large amounts of data from appropriate sources and analyze it to prepare meaningful and concise reports that summarize the information
- Advanced experience with ERP systems (Syspro preferred)

Preference will be given to applicants that can prove a successful track record.

Please provide at least three (3) reference names and email addresses of people who are very familiar with your skills, abilities and experience. All references will be contacted for successful candidates.

Only those who will be considered for the next step of the application process will be contacted

**Applications should be forwarded to Sima Eskandari, HR Manager**

**[Eskandari.s@greystoneenergy.com](mailto:Eskandari.s@greystoneenergy.com)**